

RED ROCKS COMMUNITY COLLEGE - FALL 2019 BIWEEKLY PAYROLL SCHEDULE
 For adjunct instructors and other exempt level employees
 July 20, 2019 - January 3, 2020

Instructors: Payments for your courses are distributed in even increments over the teaching period.
 To determine your first anticipated payment, find the payroll period into which the first class date occurs. This is the payroll period during which your workload summary will be processed. Follow that row to the 'Pay Day' column to see when you will likely receive your first payment.
 Payments for **Most** fall semester courses will begin September 14.

Payroll Number	Payroll Period	HR Documents are Due	Pay Day
8.2	07/20/19-08/02/19	8/2/2019	8/16/2019
8.3	08/03/19-08/16/19	8/16/2019	8/30/2019
9.1	08/17/19-08/30/19	8/30/2019	9/13/2019
9.2	08/31/19-09/13/19	9/13/2019	9/27/2019
10.1	09/14/19-09/27/19	9/27/2019	10/11/2019
10.2	09/28/19-10/11/19	10/11/2019	10/25/2019
11.1	10/12/19-10/25/19	10/25/2019	11/8/2019
11.2	10/26/19-11/08/19	11/8/2019	11/22/2019
12.1	11/09/19-11/22/19	11/22/2019	12/6/2019
12.2	11/23/19-12/06/19	12/6/2019	12/20/2019
1.1	12/07/19-12/20/19	12/20/2019	1/3/2020

NOTEWORTHY DATES:

August 31 - Septmeber 2 - Labor Day Holiday - Both Campuses Closed
 October 29 - All-college Development day - No Classes
 November 28 - Thanksgiving Holiday - Both Campuses Closed
 December 25 - January 1 - Winter Holiday - Both Campuses Closed

Any work during campus closures requires pre-approval from the Human Resources Office.

Questions, comments and concerns can be addressed through the Human Resources office:
 Room 1025 on the Lakewood Campus
 Bob.Miller@rrcc.edu or 303.914.6300