

RED ROCKS COMMUNITY COLLEGE - FALL 2021 BIWEEKLY PAYROLL SCHEDULE

For adjunct instructors and other exempt level employees

July 31, 2021 - December 31, 2021

**Instructors:** Payments for your courses are distributed in even increments over the teaching period.

To determine your first anticipated payment, find the payroll period into which the first class date occurs. This is the payroll period during which your workload summary will be processed. Follow that row to the 'Pay Day' column to see when you will likely receive your first payment.

**Payments for most fall semester courses will begin September 10.**

Payroll number	Payroll period	HR documents are due:	timesheet submission date	Pay Day
8.2 (Fall)	07/31/21-08/13/21	8/9/2021	8/13/2021	8/27/2021
9.1	08/14/21-08/27/21	8/23/2021	8/27/2021	9/10/2021
9.2	08/28/21-09/10/21	9/6/2021	9/10/2021	9/24/2021
10.1	09/11/21-09/24/21	9/20/2021	9/24/2021	10/8/2021
10.2	09/25/21-10/08/21	10/4/2021	10/8/2021	10/22/2021
11.1	10/09/21-10/22/21	10/18/2021	10/22/2021	11/5/2021
11.2	10/23/21-11/05/21	11/1/2021	11/5/2021	11/19/2021
12.1	11/06/21-11/19/21	11/15/2021	11/19/2021	12/3/2021
12.2	11/20/21-12/03/21	11/29/2021	12/3/2021	12/17/2021
12.3 (Fall)	12/04/21-12/17/21	12/13/2021	12/17/2021	12/31/2021
1.1 (Spring)	12/18/21-12/31/21	12/27/2021	12/31/2021	1/14/2022

**NOTEWORTHY DATES:**

September 4-6, 2021 - Labor Day Holiday - No classes

September 8, 2021 - Last day to drop 15 week classes, tuition payment is due (late fees begin September 9)

October 19, 2021 - All College Development Day - No classes

November 22-28, 2021 - Fall break - No classes (November 25, 2021 - Thanksgiving Holiday - both campuses closed)

Questions, comments and concerns can be addressed through the Human Resources office:

Room 1025 on the Lakewood Campus

Bob.Miller@rrcc.edu ☎ 303.914.6300