

RED ROCKS COMMUNITY COLLEGE - SUMMER 2021 BIWEEKLY PAYROLL SCHEDULE

For adjunct instructors and other exempt level employees

May 8 - August 27

Instructors: Payments for your courses are distributed in even increments over the teaching period.

To determine your first anticipated payment, find the payroll period into which the first class date occurs. This is the payroll period during which your workload summary will be processed. Follow that row to the 'Pay Day' column to see when you will likely receive your first payment.

Payments for most summer semester courses will begin June 18.

Payroll number	Payroll period	HR documents are due:	timesheet submission date	Pay Day
6.1 (Spring)	05/08/21-05/21/21	5/17/2021	5/21/2021	6/4/2021
6.2	05/22/21-06/04/21	5/31/2021	6/4/2021	6/18/2021
7.1	06/05/21-06/18/21	6/14/2021	6/18/2021	7/2/2021
7.2	06/19/21-07/02/21	6/28/2021	7/2/2021	7/16/2021
7.3	07/03/21-07/16/21	7/12/2021	7/16/2021	7/30/2021
8.1	07/17/21-07/30/21	7/26/2021	7/30/2021	8/13/2021
8.2 (Fall)	07/31/21-08/13/21	8/9/2021	8/13/2021	8/27/2021
9.1 (Fall)	08/14/21-08/27/21	8/23/2021	8/27/2021	9/10/2021

NOTEWORTHY DATES:

May 29 - 31, 2021 - Memorial Day Holiday - No classes

June 8, 2021 - Last day to drop 8 and 9 week classes, tuition payment is due (late fees begin June 9)

July 4 - 5, 2021 - Independence Day Holiday - No classes

Questions, comments and concerns can be addressed through the Human Resources office:

Room 1025 on the Lakewood Campus

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