

## Important Dates for Student Employment – Spring 2020

Date	Significant Event
December 18	<b>Final day of fall student employment</b> <ul style="list-style-type: none"> <li>- All student employment is terminated as of this date</li> </ul>
January 4	<b>First day of spring semester student employment</b> <ul style="list-style-type: none"> <li>- All new and returning students must be registered for six credit hours in the spring academic semester to be eligible for student employment</li> </ul>
December 24 – Jan 2	<b>Winter Holiday</b> <ul style="list-style-type: none"> <li>- No Classes, both campuses closed</li> <li>- No student or hourly work without pre-authorization – Dec. 19 – Jan 4</li> </ul>
January 4 - 17	<b>Semester Interim</b> <ul style="list-style-type: none"> <li>- Student employees may work up to 28 hours per week</li> <li>- Check with your org owner before increasing student workloads</li> </ul>
January 18	<b>All student employees must return to 20 hours per week</b>
January 20	<b>Martin Luther King Jr. Holiday – No Classes</b>
January 21	<b>15 week classes begin</b>
February 5	<b>Drop Cutoff Date – Last day to drop 15 week classes</b> <ul style="list-style-type: none"> <li>- Last day to initiate a tuition refund</li> <li>- Tuition is due. Late fees begin accruing 02.06.2018</li> </ul>
March 23 - 29	<b>Spring Break – No Classes</b>
April 1	<b>Student hiring begins for summer semester</b> HR begins posting student position adverts and accepting Renewal/New Hire requisitions for summer semester employment.
April 21	<b>All College Development Day – No Classes</b>
May 12	<b>End of 15 week spring classes</b>
May 12	<ul style="list-style-type: none"> <li>- Last day of employment for all work-study employees who will not be continuing academically with RRCC</li> </ul>
May 13 - 22	<b>Semester Interim</b> <ul style="list-style-type: none"> <li>- Student employees may work up to 28 hours per week</li> <li>- Check with your org owner before increasing student workloads</li> </ul>
May 22	<b>End of spring semester student employment</b>
May 23	<b>First day of Summer semester student employment</b>