



**Red Rocks Community College  
Emergency Medical Services  
Advising and Enrollment Sessions  
Summer and Fall 2018**



Students who are interested in pursuing the Emergency Medical Technology degree, Fire and Emergency Services degree, or enrolling in any course within the EMS program must attend one of the advising and enrollment sessions below.

**Dates:** The following Wednesday's from 3:00 – 5:00 pm

- March 7<sup>th</sup>, Room 2701
- March 21<sup>st</sup>, Room 2701
- April 4<sup>th</sup>, Room 2701
- April 18<sup>th</sup>, Room 2756
- May 2<sup>nd</sup>, Room 2701
- May 16<sup>th</sup>, Room TBA
- May 30<sup>th</sup>, Room TBA
- June 27<sup>th</sup>, Room TBA
- July 11<sup>th</sup>, Room TBA
- July 25<sup>th</sup>, Room TBA
- August 8<sup>th</sup>, Room TBA
- August 15<sup>th</sup>, Room TBA

**Topics:**

- Degree information, pre-requisites, clinical requirements, and course schedules
- Career opportunities and employment requirements and strategies
- Becoming a student at RRCC, assessment and advising, enrollment procedures
- Financial aid options

Registration for the summer and fall semesters begins on April 2<sup>nd</sup>, 2018. Students who have met the pre-requisites, and attended an advising and enrollment session, are admitted on a first-come, first-served basis.

Students who have already enrolled in the college and bring proof of the following prerequisites will be allowed to register for classes during the session.

**Prerequisites:**

- Proof of age 18 by the first day of class (no exceptions)
- The student must be eligible to enroll in ENG 121 or provide proof of completion of ENG 121, or its equivalent, with a grade of C or higher
- Proof of completion of a background check, including a urinalysis based drug screening, through CastleBranch (see information below)

The room dates for May 16<sup>th</sup> and beyond will be announced once assigned. To determine the room watch for updates to this flyer, or contact Steve Brown at [Steven.Brown@rrcc.edu](mailto:Steven.Brown@rrcc.edu)

## Background Check

The background check is completed by an external company, CastleBranch, and is mandatory for all students participating in a healthcare program. Background checks must have been completed within the last 12 months, and cannot be transferred from another school.

Please visit the [CastleBranch website](http://cccs.castlebranch.com) (<http://cccs.castlebranch.com>) to complete the background check.

Background check process:

- On the home screen please click on “Place Order”
- Click on “Red Rocks Community College” on the page requesting you to select your school
- From the dropdown box choose “EMS Program”
- From the next dropdown box that appears on that page choose the appropriate option
- Do not click anything, just wait for the page to reload
- Confirm your order, click the box at the bottom indicating you have read the terms and conditions, and click on “Continue Order”
- Complete the following screens providing the requested information. You will also be required to complete a drug test via urinalysis. Follow the appropriate instructions for completing this

Be sure your information is correct. It is not possible to make changes to your order after it has been submitted. IF your order is submitted with incorrect information you will need to submit another background check with additional fees.

Please contact CastleBranch at 1-888-723-4263 or [customerexp.cu@castlebranch.com](mailto:customerexp.cu@castlebranch.com) with any questions or if you experience any problems with the ordering process.

If the investigation reveals information that could be relevant to the application, the designated individual responsible for background checks may request additional information from the applicant. The offense shall be reviewed on a case by case basis.

A list of [disqualifying offenses](#) can be found by clicking the appropriate link on the website.

Students who have successfully completed the terms of a deferred adjudication agreement will not be disqualified.

If any applicant feels the criminal background check is inaccurate, they may appeal the decision and request a review with the specific community college applied at. It is the applicant’s burden to produce substantial evidence that proves the crimes charged are incorrect.