



# Bear Creek Newsletter

October 2018



## Welcome October!

Hello Bear Creek Families –

We have had so much fun during the before and after school program and hope that you have had a successful first month of school! We wanted to remind you that CO Licensing requires that all kids be signed in and out each day, including both the **time** and a parent or guardian's **signature**.

We also ask that you continue to bring your ID's to pick-up daily as we are still getting to know everyone! Please remind all of your pick-up contacts of these policies as well!

## Electronics Policy Reminder

We allow kids to use personal electronics only on Friday afternoons for games and music. Only the child who brought the electronic may view it. Personal electronics are permitted at all times for homework!

Any child not following this policy will receive one reminder and then we will confiscate the electronic until pick-up.

## Important Dates

### Full Day Sign-Up

October 12th @ Bear Creek K-8

Please sign-up by filling out the form using Chrome or Internet Explorer by **9/28!**

### Tuition Due

October 1st

Tuition is always due on the first of every month, even on weekends.

## Contact Information

### Site Manager:

Beth Williams  
303-519-6377

[Beth.Williams@rrcc.edu](mailto:Beth.Williams@rrcc.edu)

### Staff:

Naomi Carrillo  
Christy Perry  
Heidi Voss  
Katelyn Sage  
Brady Marques

### Program Manager

Sarah Espinoza  
303-914-6452

[Sarah.Espinoza@rrcc.edu](mailto:Sarah.Espinoza@rrcc.edu)

### SACC Administrator

Elizabeth Phelps  
[Liz.phelps@rrcc.edu](mailto:Liz.phelps@rrcc.edu)

### Accounting

[SACC@rrcc.edu](mailto:SACC@rrcc.edu)

Website – [rrcc.edu/sacc](http://rrcc.edu/sacc)

### Payments –

<http://www.rrcc.edu/school-age-childcare/online-bill-pay>

### Hours of Operation

6:45 AM – 6:00 PM

## RRCC SACC Code of Conduct

We take the safety of your child(ren) seriously. In doing so, we have set expectations that all children remain emotionally and physically safe by following the **4 safes**:

- Our **BODIES** are safe
- Our **FEEINGS** are safe
- Our **BELONGINGS** are safe
- **STAFF** are safe people to talk to.

Specific behavior concerns can include:

- threatening other children
- being physically aggressive
- disregarding staff direction

As we desire to help all children learn and grow, we will do our best to work with you, the parent, in a respectful manner through communication and problem solving. We hold the same standards for our parents, guardians, and staff as well. Disrespectful language, behavior or aggression will not be condoned or tolerated on site. In the event that a violation is made, your contract will be cancelled immediately.

Please visit pages 14 and 15 of our parent handbook for the specific process that RRCC SACC follows in order to keep all children safe. Should you have any concerns, feel free to reach out to your Program Manager, Sarah Espinoza.

## School Break Calendar:

Don't forget about Breaks and Full Days! These are outside of your regular contract and require separate payment and registration!

To register you need to fill out the School break request form. You can include up to 5 dates at a time. <https://www.rrcc.edu/school-age-childcare/registration-forms#calendars>

Please submit your registration at least 2 weeks in advance.

## Other Dates and Locations to keep in mind:

- Fall Break 10/12/18 Located at Bear Creek K-8
- Full Day 11/2/18 Located at Kendallvue Elementary
- Thanksgiving Break 11/19/18 – 11/21/18 Located at Bear Creek K-8
- Winter Break 1/2/2019 to 1/8/2019 Located at Kendallvue Elementary
- Full Day 2/15/19 Located at Kendallvue Elementary
- Full Day 3/15/19 Located at Bear Creek K-8
- Spring Break 3/25/2019 – 3/29/2019 Located at Kendrick Lakes Elementary
- Full Day 4/26/19 Located at Bear Creek K-8

*In October we have great curriculum planned around fun themes including Awesome August, Sports, World Holidays and the World Under Water!*

