



SEPTEMBER 2020 NEWSLETTER

Welcome back! This year looks different than any other, but we continue to strive to provide quality care for your child despite the challenges we face. Please read the following information and let me know if you have any questions!

• **Drop Off and Pick Up Procedures:**

- Please text **303-519-3745** when you arrive for drop off or pick up and a staff will meet you outside. Parents will not be permitted inside the building.
- Once you text we will meet you at the doors at the Northwest side of the building, facing the parking lot.
- **Please bring your own pen for signing your child in and out and your driver's license daily.**
- **DROP OFF:** Your child will be temperature screened at the door and assessed for overall wellness.
- **PICK UP:** A staff member will greet you at the door while your child gathers their belongings. Your child will be escorted out of their door by a staff member.
- Please remind your children to come to Red Rocks directly after being released from class. A staff member will walk Kindergarteners to and from class.
- If you know your child will be absent on any day, please email todd.rollenhagen@rrcc.edu or text 303-519-3745 to notify the program.
- Please pick up your child by 6:00pm. A late fee of \$2.00 per minute is applied after 6:00.

Contact Information:

Site Manager:

Todd Rollenhagen
303-519-3745

Todd.rollenhagen@rrcc.edu

Program Manager:

Beth Williams

Beth.williams@rrcc.edu

Program Administrator:

Lizz Jackson

liz.jackson@rrcc.edu

Accounting:

sacc@rrcc.edu

Hours of operation:

6:30am-6:00pm

<https://www.rrcc.edu/school-age-childcare/hackberry-hill-elementary>

Important Dates:

- September **1**: Tuition Due
- September **8**: 1st day of care!
- October **15-16**: Fall Break

A Peek Inside Our Distancing Plan:

- Our students will wear masks and maintain social distance 3 to 6 ft apart when possible.
- When we eat snack indoors each student will have their own bench at a cafeteria table. One student per side of the table.
- We will be spending time outdoors as much as possible, weather permitting. Please always send your child with clothing and shoes appropriate for the conditions.
- We have implemented enhanced daily sanitation practices for our space, toys and supplies
- We will continue to have gym games and activities that promote social distancing.

Curriculum Updates:

- Mask breaks: In order to provide children a break from wearing their masks after the school day, we will provide opportunities to spread out outside for independent work and play.
- Our STEAM activities and gym games allow for physical distancing.
- In order to limit germ transmission, we ask that **personal toys stay home.**