

# CURRICULUM COMMITTEE MINUTES

November 9, 2017, 3:00-4:30 pm, Council Conference Room

**Members Present:** Lynnette Hoerner (chair), Katherine Sykes, Ellie Camann, Angie Simmons, Kelly Circle, Jeremy Cox, Janiece Knepe-Walter, Kate Haddon

**Members Absent:** Michael Fulks, Erica Iverson

**Visitors:** n/a

---

Administrative: Continuing the conversation about the community education courses. Linda does foresee a 9<sup>th</sup> Neighborhood for engagement courses/continuing education. The whole idea for Guided Pathways is about making sense of the course selections for students.

Low enrolled courses with well-enrolled subjects are up to the specific deans about whether the courses would or would not be cancelled. Example: Differential equations in the math department is low enrolled, but important for our engineering students. The math department is well-enrolled overall.

People are not following the procedure for course submissions. There should be two emails to Lynnette from the dean before the course comes before our committee.

Add to website: "Please start by downloading the Curriculum Procedure and follow the steps there."

*Future agenda item: Curriculum Procedure with new template.*

## CURRICULUM REVIEW

### WQM206 Design Interpretations Water

- a) Revised course. Department revised: description, objectives
  - a. Water and wastewater industry or industries?
  - b. Justify or rationalize?
- b) Missing the cost: High, medium, or low? (This is tied to the CIP codes.)
- c) Committee updated minor typo in outline. Removed topical outline xx because it was an assessment.
  - a. calcium hypochloride systems or hypochlorite?
- d) Approved by members present pending confirmation of changes by Chelsea Campbell.

#### WQM212 Drinking Water Regulation

- a) Revised course. Department revised: description, objectives, outline
- b) Missing the cost: High, medium, or low? (This is tied to the CIP codes.)
- c) Committee made minor changes to description, minor typo in outline.
  - a. Should applicable state laws be mentioned?
  - b. Objectives 4 were majorly reworded. Others had minor changes.
    - i. Are violations in objectives 3 and 4 more broad than what is mentioned in objective 5? Are the regulations in objective 5 part of the Safe Drinking Water Act?
    - ii. VIII e: surface water or source water?
- d) Approved by members present pending confirmation of changes by Chelsea Campbell.

#### WQM216 Biological and Bacteriological Water Quality Analyses

- a) Revised course. Department revised: description, competencies
- b) Missing the cost: High, medium, or low? (This is tied to the CIP codes.)
- c) Committee reworded description and removed mode of instruction.
- d) Objective 1: Please re-write or remove.
- e) Approved by members present pending confirmation of changes by Chelsea Campbell and removal of objective 1.

#### WQM217 Disinfection Techniques in Water Quality Systems

- a) Revised course. Department revised: description, competencies
- b) Missing the cost: High, medium, or low? (This is tied to the CIP codes.)
- c) Committee reworded description, made minor changes to objectives, and made minor changes to outline.
- d) Approved by members present pending confirmation of changes by Chelsea Campbell.

MEETING ADJOURNED.