Faculty Senate Minutes

3/1/2022, 3:45-4:45pm

Senators Present:

* Ellie Camann - AST, BIO, CHE, ENV, GEY, PHY, SCI
* Heather Duncan - MAT
* Julie Schneider- CSC, CIS, CWB, CNG
* Amy Buckingham (Secretary)- COM, CRJ, POS, PSY, SOC, SWK
* Chelsea Campbell (President) - CAD, EGG, EGT, EMP, EMS, FST, LEA, OUT, PED, PRA, WQM
* Berndt Savig - ART, DAN, FIW, FVM, FVT, JOU, MGD, MUS, PHO, THE
* Derek Lan- ANT, ASL, GEO/GIS, HIS, JPN, SPA
* Carol Martin - ECE, ECO, EDU, HUM, PHI
* Janet Tarase (Vice President) - ACC, BUS, MAN, MAR, CAR, EIC, HVA, PLU, SBM, REE
* Kevin Kelley - CCR, ENG, LIT
* Erika Iverson (Arvada Campus) - DMS, HHP, HPR, HWE, MAP, MOT, NUA, NUR, PAP, RTE

1. Updates
   1. Task force is not just for faculty workloads
   2. Syllabi templates are trying to go out in April for the full calendar year.
2. Marketing update
   1. Senate President does have the logos in black and white and in red and white that we can use on material if we are unable to meet with marketing
   2. Schedule a meeting
      1. They would prefer one marketing meeting per year with department, etc. requests
   3. Allow 8-6 weeks out
   4. Complete formstack with info
      1. Who, what, when, where, how
      2. No premade flyers or templates please
   5. Reach out to Wren
      1. If marketing has not replied, Wren will try to help the process along
   6. Problems regarding webpage updates will be addressed by Senate President with marketing
3. Ukraine Faculty Statement
   1. Faculty members running the Ukraine talk tomorrow would like a statement from faculty senate
   2. There is no time to write a statement, as a representation of all faculty, and get feedback from constituents
   3. A simple statement that “the members of faculty senate support the Ukrainian people and their right to life and liberty and the pursuit of happiness” was agreed upon
4. 4-digit course numbers
   1. Catalog has already been updated with new numbers
   2. It has been said that at least department chairs will be able to review pathways before it publishes
5. Lecturer position
   1. Senate would like to see results of the survey?
   2. Provides a little more job stability and pay for part time instructors
   3. Position could be renewed from year to year; would two years be more sustainable and more secure for the department and lecturer?
   4. Will hit different departments differently in regards to service; full time faculty still need to be hired
6. Questions for Deans
   1. How can faculty moral be improved?
      1. Are there plans in place for retention of faculty and staff?
   2. Why are faculty positions not being posted earlier? What can be done to prevent this in the future?
   3. Strategic plan updates; Will faculty be involved?
   4. What is the review process for study abroad classes
   5. Do we need clarity on the new evaluation form?
      1. What format is requested for the final year end report?
   6. Is there anything we should be aware of as we enter the end of the year?
      1. Important dates
      2. Policy change
      3. Personnel change
      4. Task force updates
   7. What is the process when a question or concern is expressed to the deans? Where does that information go?
   8. What is the process for teaching non-credit courses through RMEC?
   9. General process of approval for concurrent enrollment
   10. D2L migration process clarification
       1. Faculty should be able to see what migration requests look like by 3/15
       2. Questions about the new D2L interface
7. Strategic Plan Additions
   1. New overall college strategic plan will be written in 2023
   2. **Is there anything anyone would like to include in the new plan?** 
      1. Assessment of the pathways process; do students like it, etc.?