



FINANCIAL AID
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Hours: Monday-Thursday 8am-6pm, Friday 9am-5pm

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2021-2022 Professional Judgment (PJ) Request

Student Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Student email: \_\_\_\_\_@student.cccs.edu

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Red Rocks Community College understands that circumstances can occur that may affect your ability to pay for college. A request for Professional Judgment (PJ) is appropriate when you, your spouse, or a dependent student's parent(s) experience a change in the income that was originally reported on the FAFSA, or when there are additional costs beyond those represented in RRCC's annual cost of attendance, or budget.

Please note: Review of this request does not guarantee that you will receive additional financial aid.

Your application must be received by June 30, 2022 in order to be considered.

All Petitioners Must Complete:

A brief, typed statement that explains the reason(s) for the request, and

Supporting documentation as proof of the change in income or additional costs, including documentation of any unemployment or other benefits received, and

This completed form.

The above listed items must be submitted with this form in order for your request to be considered. Additional documentation may be required. Please allow up to 4-8 weeks for your request to be reviewed.

# 2021-2022 Professional Judgment (PJ) Request

**Reason for the request** (please mark all that apply):

**Death of parent or spouse.** Provide the following:

- o Name of deceased individual: \_\_\_\_\_
  - o Relationship to student: \_\_\_\_\_
- o Copy of death certificate
- o Most recent W-2s for student or parent whose income information is to remain included on the FAFSA

**Other:**

- o Paid medical bills in excess of 11% of your (and/or your parent(s)) 2019 adjusted gross income
  - o Provide IRS Schedule A
- o Additional costs associated with having a disability, etc.
  - o Provide IRS Schedule A
- o Adjustment to household size originally reported (explain and document reason for request)

**Reduction in income or earnings.** The following documents are required of anyone asking to have their income re-evaluated (for example: loss of employment, lump sum distribution from retirement, etc). Please explain if you are unable to provide any required documents:

- o Signed, dated statement from previous employer(s), on employer letterhead, indicating the date the loss of income occurred
- o If requesting your FAFSA to be updated from 2019 tax information to 2020 or 2021 tax information, provide a copy of the most recent tax return to be considered
- o If currently employed: 3 most recent paystubs from all current employers. If you are submitting this request after January 1, 2022 provide the 2021 signed 1040, federal tax return transcripts, or W-2s from all jobs held in 2021.
- o If reporting a loss of military income, submit final leave and earnings statement
- o Documentation of unemployment and any other benefits received

**I would like the following individual's income reviewed (select all that apply):**

Student       Student's Spouse       Both Parents (dependent student's only)

Only one Parent - Name of Parent: \_\_\_\_\_

(Please note, W-2s from the other parent may be requested if they filed a joint return)

# 2021-2022 Professional Judgment (PJ) Request

**Timeline of employment:** Provide the dates of all employment for the entire years of 2019, 2020, 2021, & 2022 jobs, for each individual requesting a review. Attach an additional sheet of paper if necessary.

Name: \_\_\_\_\_  
Dates of Employment: \_\_\_\_\_

Employer: \_\_\_\_\_

Name: \_\_\_\_\_  
Dates of Employment: \_\_\_\_\_

Employer: \_\_\_\_\_

Name: \_\_\_\_\_  
Dates of Employment: \_\_\_\_\_

Employer: \_\_\_\_\_

**Estimation of Income:** If currently employed, use the 3 most recent paystubs from current employer(s) to determine current year-to-date gross income (before taxes). For jobs that have ended in 2021 or 2022, use final paystub.

Name: \_\_\_\_\_  
Pay Period Date/s: \_\_\_\_\_ - \_\_\_\_\_

Employer: \_\_\_\_\_  
Gross Income each pay stub: \$ \_\_\_\_\_

Name: \_\_\_\_\_  
Pay Period Date/s: \_\_\_\_\_ - \_\_\_\_\_

Employer: \_\_\_\_\_  
Gross Income each pay stub: \$ \_\_\_\_\_

Name: \_\_\_\_\_  
Pay Period Date/s: \_\_\_\_\_ - \_\_\_\_\_

Employer: \_\_\_\_\_  
Gross Income each pay stub: \$ \_\_\_\_\_

Total year-to-date earnings for 2021 as of today's date: \$ \_\_\_\_\_  
If submitting after January 1, 2022: include year-to-date earnings for 2022: \$ \_\_\_\_\_

Did the individual(s) being reviewed receive a payment from a retirement account during 2019?  Yes  No

- If yes, was this a one-time payout?  Yes  No
- Are there funds remaining in the retirement account?  Yes  No
- If yes, explain and provide the total amount being accessed during 2021 and/or 2022:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please note that if you are self-employed, forms 1099 are required in lieu of W-2s. If your current earnings are inconsistent or consist of contract work, you may be required to file taxes for the current year before a determination can be made.