



**Student Success Leadership Team Meeting
Wednesday, January 16, 2019 - 9:30-11:00
Red Fox Room**

Present:

Lisa Fowler, Seidel Moses, Linda Yazdani, Jean Kelly, Cynthia Shields, Gina Jimenez, Shannon Webber, Glenn Holly, Jen Macken, Mundy Burciaga, Steve Zeeh, Kirk Fallon, David-Matthew Barnes, Mary Adrian

Absent: Dean Rathe

Steve Zeeh, PTK Advisor

Honors in Action project theme: Power of Connectedness

PTK project goals align with Student Success goals.

In this PTK project, we focus on retention.

The question was raised "What prevents students from lower socio-economic backgrounds from connecting to college?"

53% of lower socio-economic students do not continue past the first year.

25% of PTK students are Pell recipients, why are they successful?

Through an email survey to Pell recipients, 160 responses from 2,200 surveys sent.

Here are some of the answers we thought going into the survey:

- Lack of family support
- Language barriers
- Lack of financial support
- Lack of academic support

Here are some of the answers we received as a result of the survey:

- Students didn't have awareness of Student Success Services
- Students had not used SSS to help solve problems
- Successful students are engaged
- 40% experience work barriers 21-40 hours off campus
- Need to support dependents, as well as provide for childcare
- Struggles with housing costs, with increasing rents
- Mental Health issues: anxiety, depression, stress
- Not enough night and weekend classes to work with their schedule
- Need to take online classes : extra cost, more work

TOP 3 concerns:

Health & stress

Financial difficulties

Balancing commitments

ACTION ITEMS:

1. Case Management position: person to bridge community and college resources
2. Mental Health -
3. Student representatives on Strategic Planning committee
 - will be at Executive Team meeting January 24
4. Guided Pathways/Intrusive Engagement
 - Students have limited time - find and engage with what helps them
5. Provide enhanced online support and/or offer more weekend/night classes
6. Nap pods for stress reduction
 - For Spring semester: piloting a Rest and Recharge room in Mt. Falcon (safe space).
 - Rec Center will be collecting data on usage.

Lisa Fowler - Updates

CCCS Student Success Services annual conference will be held on June 18th at Pueblo Community College. The conference is titled "Lighting the Path to Equity and Inclusion".

A charter bus will be arranged to PCC.

Registration: https://docs.google.com/forms/d/e/1FAIpQLScZqCNhHECxZ2h6IE_K-n1mW4FyqoLNS46U6dIMmP8IRH9OQQ/viewform

CCCS will be on the RRCC campus for a Civil Rights audit January 28-31

CCCS has lots of personnel movement. Ryan Ross is the new Vice-Chancellor. (Michael Schulman will report to him).

Institutional Research will report through Karen Funston, Director of Business Intelligence. System numbers are different than our numbers, the reporting is very different.

Please fill out Mundy's survey, it is open until next Tuesday, January 22. Thank you!!

Food and Housing Insecurity task force is forming headed up by Steve Zeeh and Shannon Weber, including Mark Squire, Teri Cedillo and Allen Burch. May expand to include Toni Nicholson and Wendy Bird. Will welcome additional people with interest at the kick-off meeting.

RRCC has had two meetings with the Action Center to discuss a possible partnership to run their shelter for short term/temporary housing.

The facility is located on Colfax Avenue, with 11 rooms. RRCC is looking at costs and staffing issues.

Facilities Planning Advisory Committee:

- There will be a budget savings for construction of the new Community Room. That money will be used to update all the Lakewood Campus bathrooms.
- All new signage, and refresh and update paint and carpet
- Mid range plans:
 - Demolition of annex buildings at Lakewood
 - Monument sign for Arvada Campus
 - Sliding glass doors on faculty offices replaced
 - Reconfigure Student Services office space
 - Marketing will move
 - Kitchen and cafeteria space will expand (move into IT space)
- Long Range plans:
 - Construction Technology building
 - 5400 Building at Arvada
 - Performing Arts Center
 - Strategic Goal items
 - Will begin construction on Community Room
 - Everyone needs to move, no sooner than May 21st.

EAB Navigate

- EAB training will occur on February 5th at Lakewood campus.
- Student user session: inviting clubs, student workers, student government
- Staff has 2 different sessions- attend one or the other
- February 7th Regional EAB training at Arapahoe Community College
- Michael Shulman supplied some answers that were raised when he came to campus earlier.
 - Cannot set up an appointment without an S#, so can set up as a Prospective Student and add name in the comments.
 - Question still unanswered regarding how to indicate whether a class is only offered in the Spring or Fall semester...maybe a solution by February.

Print Production Center

- Mika Matzen, Ben Vena, Marketing and MGD departments are working with Warren Tech, who is closing their print production center. We are evaluating the equipment and logistics of taking on a print shop at RRCC.
- Could print in-house instead of sending to outside vendors
- Would give MGD students on-the-job training in a print shop

David Matthew Barnes - Marketing

50th Anniversary

- August 2019-2020 will have something every month
- There are committees and sub-committees... not too late to help out, D-M calling for volunteers
- The theme is DECADES

- Some of the potential events: Homecoming Dance, karaoke, spirit week, and more!
- The city of Lakewood is also celebrating their 50th, so may be some collaboration

New Campaign: Turn your Dream into a Plan

We will have ads in Looking at Lakewood, published 6x a year.
We will spotlight different areas of the college.

Still need to hire a Web Manager. Everyone please audit your own department's web pages for updates and correct information.

Two Student Hourly positions open: Clerical Assistant II and Graphic Designer
Work Study or Student Hourly are eligible.

February 28th RRCC will host the CDHE Council Meeting at Arvada.

Kirk Fallon – Student Recreation Center

- As mentioned above in the PTK survey, the Rest and Recharge Room will be opening at Lakewood
- Arvada will open a Fitness Center in February
- Work Study positions are available
- Healthy Weight week will be next week, January 20-26th. Working on positive body image.
- Ladies Barbell and Brunch event coming up to attract more female participants
- Looking at demographics of Rec Center:
 - Increase in students of color
 - Less female participation
 - 1 visit per week correlates with a higher GPA
- Augmented Reality on the climbing wall January 30th
- BIONIC (Believe It Or Not I Care) Team
 - Reached out to students to gauge interest
 - Upcoming meeting with founder Sandy Austin
 - Student Run/Student focused
 - Will it be set up as a club/what about a budget

Glenn Holly – FYE and Career Success Services

Last Fall 2018 semester:

- 627 appointments, 46 class presentations
- 70 employer tables raising in excess of \$2,000.
- Office activity: emails and phone calls of 2700
- Forecasting increases for Spring semester
- Purchased iPads to capture student demographics, over 1/3 are new students

FYE

- Dana is on FYE CCCS Team meeting monthly to bring consistent best practices to all Community Colleges in Colorado
 - Challenge to add a credit class
 - Integrate FYE content into existing gateway classes like ENG 121
 - Pay instructors for teaching the extra credit content
 - CCD is integrating content now

Gina Jimenez - Arvada Campus

- Has rotation schedule for available office or fireside meeting
- LGBTQ and Healthy Minds resources, D2L 3x a week

Jean Kelly - Accessibility

- This week Epilepsy Training on Thursday
Seizure Protocol:
Stay with person, put something soft under their head, note when the seizure started, move non-essential items out of the way, call for emergency help
- More seizures have occurred at RRCC than in Kirk's previous experience
- Searching for Assistive Technology Specialist, since Nora left
- Will be moving this summer to a classroom, due to construction in the Learning Commons/Community Room
- Would like to create an EAB Care Unit, when it is time to expand beyond advisors. To have a secure place to add documents and communicate with students.
- The Statewide Accessibility group is discussing best practices to track info.

Seidel Moses - Enrollment Management

- A new policy has come down from the state regarding late drops.
- We will no longer allow late drops, do not offer as an option to students.
- They have been doing an analysis of drops for No-Shows before and after the census (more older students and Hispanics)
- Instructional Services is working on their end to report students
 - If a student doesn't attend and doesn't get dropped, it is the student's responsibility.
 - Faculty is going to be trained to drop No-Shows one day before census
- Accuplacer Next Gen English cut scores may be placed too high (particularly for International Students)
- Welcome 2 new variable-hourly employees in the Assessment Center:
Andrew Mills and Stephanie Studebacker
- Degree Works is caught up
- Payment Plan: Encourage students you work with to set one up NOW

Linda Yazdani – International Students

- We are officially a passport facility now, pictures will need to be from outside source
- We are working with Study Colorado to market RRCC as a destination

- Setting up 2 + 2 programs to start at a community college first then transfer to a 4 year institution. (there are no CCs in foreign countries, we need to educate/promote)
- Working with Malaysia and Vietnam
- Washington State has been successful
- We are short staffed, waiting to hire another person: everyone is teaching courses

Shannon Webber – Financial Aid

- 2,400 FAFSAs for the 2019-2020 year
- Refunds will go out starting February 11-15
- Still have Work Study and CTE grant money to spend
- CO Student Grant is all spent - first come, first served
- New Financial Aid advisor is hired

Cynthia Shields – Advising, Transfer & Tutoring

- New advisors, Kristy and Anna are being shadowed and almost ready to fly solo
- Until construction will relocate offices in May, our COSI grant person, Ellie Ponce and our CTE Advisor, Rebecca Schutt are sharing an office in the Learning Commons.
- Rebecca covers four CTE areas: MGD, MOT, ECE and Trades under a Perkins grant
- Jefferson County Leadership pick 15 students, with a 3.5 GPA or higher, going to college to serve for one school year on Youth Leadership Jefferson County.
<http://jeffersoncounty.org/program-of-events/youth-leadership-jefferson-county>
- Advisors have been assigned primary and secondary subject areas to align with Guided Pathways to work with EAB Navigate implementation

Jen Macken – Inclusion and Diversity

- We may soon get the HLC draft document from the reaccreditation visit in November
- I & D Training schedule to come out soon: goal is to have 80% of staff through Intercultural Competency II

Armando Burciaga – TRiO

- We will be having the TRiO Kickoff on Friday. We will bring students in to welcome them. A panel with a Career and Transfer focus will present. Glenn, Melissa and Dana.
- TRiO annual performance report is in progress
- Grant rewrite is due in October
- 75-77% of students are actively participating
- There are 30 openings, if low income, first generation or disabled have them apply
- Students must already be admitted to RRCC

Meeting adjourned.

Next meeting: February 6th