

**Student Success Leadership Team Meeting**  
**Wednesday, February 6, 2019 - 9:30-11:00**  
**Red Fox Room**

**Present:**

Cynthia Shields, Jen Macken, Glenn Holly, Dean Rathe, Linda Yazdani, Seidel Moses, Shannon Weber, Steve Zeeh, Kirk Fallon, Jean Kelly, Gina Jimenez, Mary Adrian, Armando Burciaga, David-Matthew Barnes, Lisa Fowler

**Data and Goals:**

- Jen Macken says the SSLT Leadership Goals for 2018-2019 are on the shared drive. Put updates directly onto that document in the future.
- In the future we will try to get goals decided by March.
- We will look at shared data quarterly.
- What do we want on this data?
  - Retention Data
  - Demographic info on students
  - Participation, what's common?
  - Student learning outcomes
  - Credits completed: 12 or less, 13 or more
  - Pell eligible/first generation
  - Student complaints/compliments
  - Survey data

**Monthly Reports: quantitative**

- More concise
- To support staffing needs
- Numbers of students served
- Out of the ordinary training or events
- Exploring Google Docs or Formstack

**Lisa Fowler updates:**

- Congratulations to Linda Yazdani! She won the 2019 Werner Kubsch Award for Outstanding Achievement in International Education. You can read more about the award here: <https://www.ccidinc.org/werner-kubsch-award/>
- EAB workshop and training at RRCC on February 5<sup>th</sup>
- EAB training at ACC on February 7<sup>th</sup>
- EAB to go live at RRCC on March 6<sup>th</sup>
  - Marketed to target new students and staff (existing students can access)
  - To Do list and Major Explorer available for new students
  - Advisors can take notes on visits
  - At the end of spring semester we will roll out scheduling
  - Still need Academic Plans
  - Registration feature should be live by July

- Care Units can be added later
- We will be phasing out of SARS for appointments/EAB offers more tracking and reporting/probably by the end of summer
- Working on indicating whether classes are only offered in Fall or Spring
- The tool to calculate the tuition does not include fees
- Advising will be most affected/advisors will work with communities rather than general student population
- David-Matthew Barnes has color coded Guided Pathways marketing materials
- Encourage new students to use the Major Explorer and access the onboarding features of EAB
- The entire third/and last wave will go live on March 6<sup>th</sup>
- At the VP Council there was quite a bit of discussion on the counting(or not) of International Students. Will be using a V code in SPAIDEN/Linda Yazdani enters this code for all her students. System trying to set up application to automatically enter the V code from the application.
- Many more hours of discussion about the new application:
  - IT has new widget for HS students
  - 8 hours to test and roll out
  - Birthdate
  - Colorado High Schools, better matching (ie: Lincoln HS vs Abraham Lincoln HS)
  - Guest student taking only 1 or 2 classes to transfer to a 4 year institution/ take away summer only wording and inactivated after 1 term
  - Shannon: If only here for 1 semester, they cannot declare a 60 credit hour degree program
  - Purge accounts with no application
  - International and affiliates still use paper applications
  - Question whether to package Financial Aid even if student hasn't yet applied \*hot lead\*
  - 5-7% are non-English (Need all materials in translated language) Can be other than Hispanic, we need a professional translator to the best job.
  - Issues still being worked on
- There will be Civil Rights auditors on campus this week. Clery investigations, also physical accessibility. 2 auditors will be here.
- Looking at the language in policy. Wording for HS students taking placement tests. Legal is updating.
- Discussion regarding attaching a concentration to an Academic Degree. Registrars meeting coming up.

### **Seidel Moses Enrollment Management Updates:**

- From the day registration opened until now...over 545 white students have walked away.
- Lost 831 all races (actually registered students)  
We are trying to focus on the why. Sending out a survey. More females than males. (Financial Aid and daycare are some issues) 26-30 or older?  
We guess students that drop are self-advising.

- Are cancelled classes a factor? We are exploring a Smart Track at Lakewood with courses that are guaranteed to run.
- Evening and weekend students, more surveying for scheduling
- We are close to being a Hispanic Serving Institution. We are just under 20%, we need to be at 25% for the designation.
- Undeclared, Non-degree seeking could be Concurrent enrollment, self-pay, employer pay, transfer, enrichment
- Dean has created a streamline process for missing pre-requisites: used to take 3 weeks and lots of back and forth by email. Now drop for no pre-requisites. People respond when their classes are dropped.

**General updates-time constraints**

- Food and Housing Insecurity Task Force is laying groundwork. First meeting will be February 20 at 11:00 in the Maroon Peak conference room.
  - Exploring community partnerships
  - Staff training
  - Strategic plan
- Random Acts of Kindness Day is Sunday, February 17<sup>th</sup>.  
A Personal Care item drive to benefit the Action Center will be collected February 15<sup>th</sup> through the end of February. Student Life, Student Rec Center, Arvada and Mary Adrian's desk will all be drop off points. (follow-up: over 200 items collected!) Thanks all.
- Catchup over Coffee for February will be on Friday, February 15<sup>th</sup>.
- Arvada will be opening the new Fitness Center space on February 18<sup>th</sup> in the 5400 building.

Meeting adjourned at least 15 minutes after 11:00  
 next meeting February 20<sup>th</sup> (cancelled)  
 Next meeting March 6th