

Student Success Leadership Team Meeting
Wednesday, March 6 2019 - 9:30 - 11:00
Red Fox Room

Present:

Seidel Moses, Audrey Moreno, Jean Kelly, Cynthia Shields, Armando Burciaga, Shannon Webber, Glenn Holly, Dean Rathe, Steve Zeeh, David-Matthew Barnes, Lisa Fowler, Mary Adrian, Bryan Bryant

Absent: Gina Jimenez, Jen Macken, Kirk Fallon, Linda Yazdani

Seidel introduced Audrey Moreno, our new Manager of Outreach and Recruiting Audrey has jumped in and is already translating materials into Spanish.

Bryan Bryant – VP Administrative Services

Discuss the budget process

- Budget Process Map
- Willing to set up meetings with new managers to discuss their budgets
- Open for questions
- Every February we need to submit our tuition and fees request to the Board and the System Office for complete academic year (fall, spring, summer)
- Bond fee remains the same .60-1.00
- March/April is a busy time for Bryan
- He wants to provide sufficient resources for each department to manage as needed
- New initiatives: how are they tied to ILearn project and connection to strategic plan. Will be asked for the results of the initiative at end of year.
- Banner basics video from Libby
- Can schedule one-on-one budget workshop with Libby
- Libby sends out regular budget reports
- The goal is for everyone to be BANNER budget savvy!
- The better we manage our budget and don't spend unnecessarily, more options for initiatives
- Tech fee: not at this time

Open positions/salary savings/hourly funding

- We bank on the fact there will be salary savings each year
- What is the process to hire an hourly position to cover the work until position re-filled?
- Can petition for hourly funding backfill
- At CCA, the Divisional savings were awarded for Divisional projects
- At this point, we are examining the faculty salary structure – not sure what that will look like yet
- Excess fund usage is always being discussed
- Innovation funds are awarded from CCCS every year
- At Trinidad, there was a wish list which would be considered during the planning process if any surplus existed

Lisa Fowler – VP Updates

- June 18th will be the CCCS Student Affairs Conference in Pueblo
“Lighting the Way to Equity and Inclusion”
2 different keynotes up for consideration
- Restorative Justice training at Lowry with Dr. Ryan Ross: June 11-13th
The BIT team will go, may be open to others.
- There is a new CCCS Veterans Affairs functional group which will be meeting monthly. Rita Case will be involved.
- The third RFP for a text and email system is underway.
- PPCC is going ahead with their own system.
- Revisions to revised application. They are working on definition of a guest student.
- High School names are being cleaned up for better matches
- The 8 Guided Pathways will be options on the application
- First generation data governance will be self-identified “Neither parent has college/Bachelor’s degree” new definition may generate a new pool
- Legislative news: Legislative call tomorrow 3.7
 1. Credit for Work Experience bill – has CDHE support
 2. Registered Apprenticeship bill – going forward
 3. Concurrent Education bill - going forward
 4. SAI bill – Developmental Education classes, allows 10% flexibility to offer Dev Ed classes
 5. Right to Rest bill – postponed indefinitely
 6. Accuplacer bill – postponed
 7. SSAC Student led bill –
students from out-of-state can serve on state committee
 8. Weapons/Mental Health – California has instituted
- New date for SSLT retreat: May 31st

EAB Navigate Updates

- LIVE with EAB Navigate today!
- Requesting new students to go through My Major Explorer to choose a Pathway
- Students need to go through one of our Academic Plans
- Undecided students referred to Career Services
- No way to batch students from a Pathway, work study doing manually
- Will be working with students in workshops in a week or two
- Advisors learning how to add notes into Navigate
- In June, we will add the appointment function
- In July, we will add the Academic Plans
- Will have a table on the bridge the first week of registration to help with tying Guided Pathways to Navigate
- The Navigate icon (looks like ship’s wheel) is under student tools,
works best in Chrome browser
- Instructional Services should be completing program MAPS in April
- We will offer a Navigate session in the afternoon during Development Day/Learning for Life, Department Head from ACC will lead session with Michael Schulman
- Nadine Green, from Financial Aid, is heading up the SARS transition team
- Lisa M Edwards, VP from ACC, will come to speak about CARE units in Navigate.

Glenn Holly – Career Success Services, Internships, FYE

- Heading up the Orientation Committee, looking at 3 parts
 1. Current online platform: Softchalk, Dennis has been updating. Ben and DM are creating new videos, hopefully by April. Content is written, just need videos.
 2. New Online Orientation is in RFP issued March 5th with Renee in Purchasing Submissions from vendors by April 5th , Demos on May 6th , should have by July
 3. On-campus Orientations
- Workshop season and lots of classroom presentations
- Internship Fair April 9
- Melissa working on internship with NREL and possibly Martin Marietta.
- Walk-in Wednesdays have been a hit, looking at doing walk-ins more than one day
- We are an approved Dress for Success referral agency, go through Melissa if you have any students who could use help with professional interview apparel.
- Through Melissa, a student from Conifer High School has lined up a Marketing job shadow with David-Matthew.
- Dana presented the three statewide First Year Experience AAA options to the CCCS VPs. Waiting on review from the Presidents

David-Matthew Barnes - Marketing

- Four Theater department students were accepted to compete out-of-state. The Foundation supported the travel and will support the 4 students for a summer program Read more here: <https://www.rccc.edu/news/rccc-theatre-arts-students-heading-regionals-selected-kennedy-center-american-college-theatre>
- Girls in Science event at Museum of Nature and Science, Delia Ochoa and Barb Sobhani partnered with CBS. See more : <https://denver.cbslocal.com/2019/03/02/girls-science-denver-museum-nature-science/>
- New RRCC logo promo items are available through Marketing (at cost), Carissa can send you pictures of what is available if you are interested.
- We have been receiving good feedback on Facebook and more engagement with social media in general with the addition of Lexi.
- RRCC will be a sponsor of City of Arvada Welcome Bags

Jean Kelly - Accessibility Services

- We have hired a new Assistive Technology Professional, Paula Kretschmann.
- Paula is a proud alumna of Red Rocks Community College and most recently the University of Colorado-Denver, where she graduated with a Bachelor's degree in Psychology and a minor in Neuroscience. She held multiple positions at CU Denver, including the roles of Assistive Technology Technician at their Assistive Technology Lab (with a focus on STEM courses), Teaching Assistant at the Department of Psychology & Neuroscience and Research Assistant serving the Denver & Anschutz Medical campus. Her passion for technology and education fuels her desire to find solutions, no matter how big or small.

Shannon Webber – Financial Aid

- 19-20 awards are starting today, March 6th.
- We had our own FAFSA event on a Sunday to replace the previous national College Goal Sunday, which has been discontinued.

- Red Rocks Rocks the FAFSA
- Open to the community to fill out the FAFSA
- 15 new applications for Scholarships
- Spent all of CTE certificate funding, requesting additional 10%, will know by April.
- We have hired a new Financial Aid advisor, Dori Naas.
- If you need to make any changes to Navigate in the resources or To Do list, send to Shannon at navigate@rrcc.edu

Armando Burciaga - TRiO

- Finished comprehensives for PhD
- Completing TRiO annual performance review, February was year-end, just needs Lisa's signature
- Traveling to Northern Colorado (UNC, CSU, CU Boulder) and Southern Colorado (CSU Pueblo, UCCS) for transfer visits.
- Still recruiting...send any potential candidates to Mundy.

Cynthia Shields – Advising, Transfer, Tutoring

- We have been looking to add part time advisors to the pool for busy registration times and training days. About 60 responses, moved forward to interview ten, hired three good people who will start training soon.

Audrey Moreno – Outreach and Recruiting

- Working on translating materials with Ellie
- Will be at the capitol on Friday, COSI focus
- Reaching out to Higher Ed counterparts for best practices

Seidel Moses – Enrollment Management

- Affiliate agreements are back on schedule, need to hold to the terms of the contracts, working closer with Instruction to be more timely
- They have a different application process
- We need to increase communication to these affiliate students so they realize they are RRCC students, even though they may never step on our campus
- Have been short-staffed at the front desk, working hard to get coverage with student workers.
 1. If someone comes up to the desk and no one is there, don't panic they should be right back
 2. Looking to have check in for testing at the front desk, then can Jabber testing specialist that someone is waiting
- When you see a campus tour, stop and welcome the group and introduce yourself.

Steve Zeeh – Campus Life

- Sylvia has created a new policy for when students want a sick note – no same day
- Graduation swag is in
- Speed Friending event on March 13
- PTK will be recruiting for spring
- We have 16 active student clubs on campus
- Spring break trip to Moab and Grand Canyon trips are full

- Cooking Demo will be offered at Natural Grocers
- Strong as a Fox Bench Press competition coming up April 10
- Spa Night is April 22nd
- Arvada fitness center is open...5 students the first week

Dean Rathe – Enrollment Services

- CDHE had a free admissions and application day last Oct 2018, 22,000 students applied that day. 1/3 were minority students, 1/3 were first generation
- CCA Honors program is not available to part-time students
Registrars are proposing a 6 credit hour eligibility
- Catalog committee is coming back together
- Requests for Banner access will be going through the ROCK portal (5 questions will be asked)
- Prior Learning Assessment (PLA) requests (non-CLEP, non AP)
 - Fall 2018 we had 35 requests for PLA credit:
364 credits requested, 271 credits granted
 - Spring 2019 (as of March 5th) we had 24 requests for PLA credit:
182 were requested, 86 were granted so far, the rest still need faculty review.

FST/EMS/EMG MGT, WQM, MGD are biggest programs for PLA.
Getting more requests for Cyber Security.

Michele Haney – Updates

- She suggests looking at RRCC retirees when filling PT positions
- Legislative updates, similar to Lisa's
- Strategic Planning committee meetings have had good suggestions with a sense of excitement...many interesting conversations.
- During Executive Team retreat will look at budget and review job suggestions other than faculty
- Lots of excellent faculty candidates in Business, Math, Computer Science (and more) for the 10 faculty positions being filled. Looking forward to regrowing Criminal Justice program. Want to make offers as soon as possible.
- Innovation....how do we sustain besides grants? Honors, IDEA,HUB. Something to consider: Department pf Social Change.
- Construction will also bring more new furniture to the Library and the Learning Commons, less oak. Lamar would love to take our old furniture.
- We will be remodeling the bathrooms: new floors, tile, fixtures and stalls. Stainless steel, graphite proof.
- Replacing sliding doors on faculty offices to increase security. Also, new carpet, paint and lights so everything will need to be packed up.
- New front entrance doors
- Next we will look at the Student Success areas.

Meeting adjourned.

Next meeting: March 20, 2019