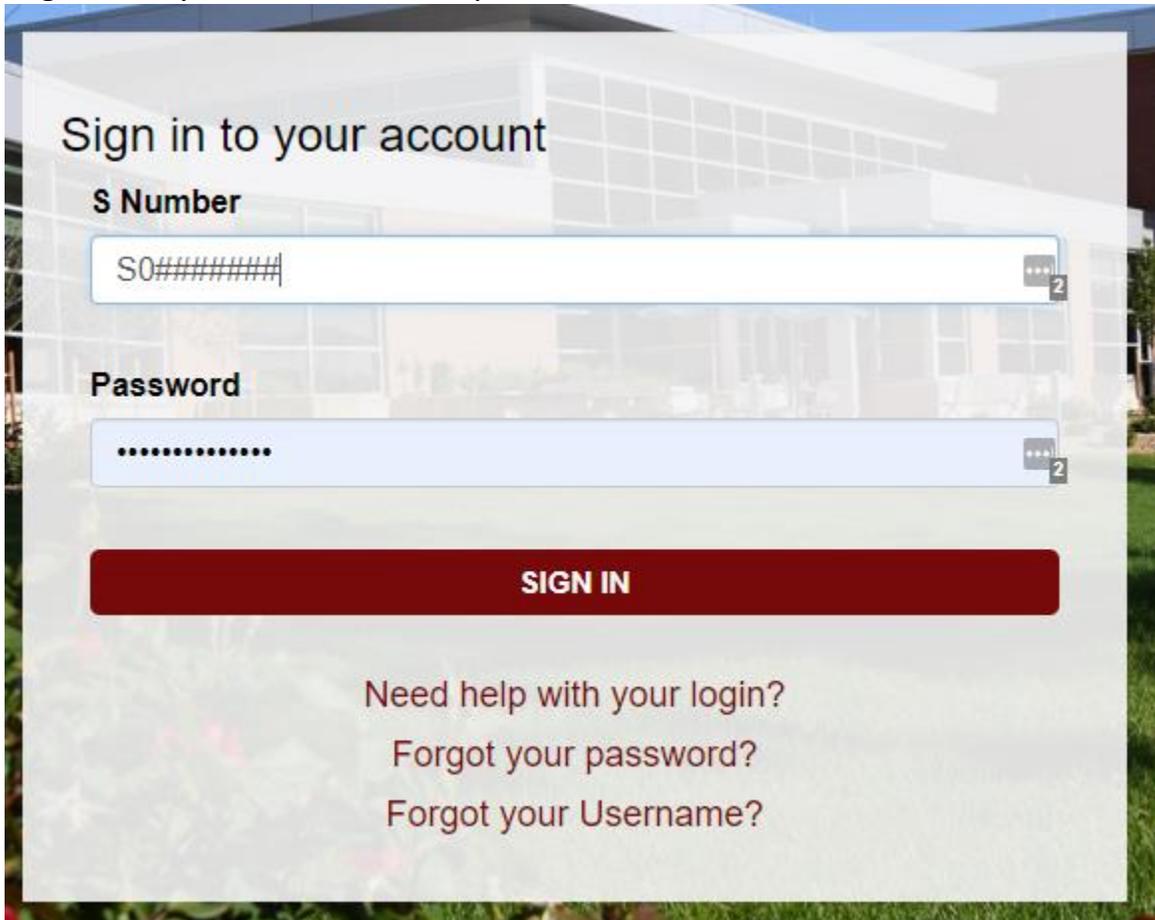


How to Register for Classes Online Through the Rock

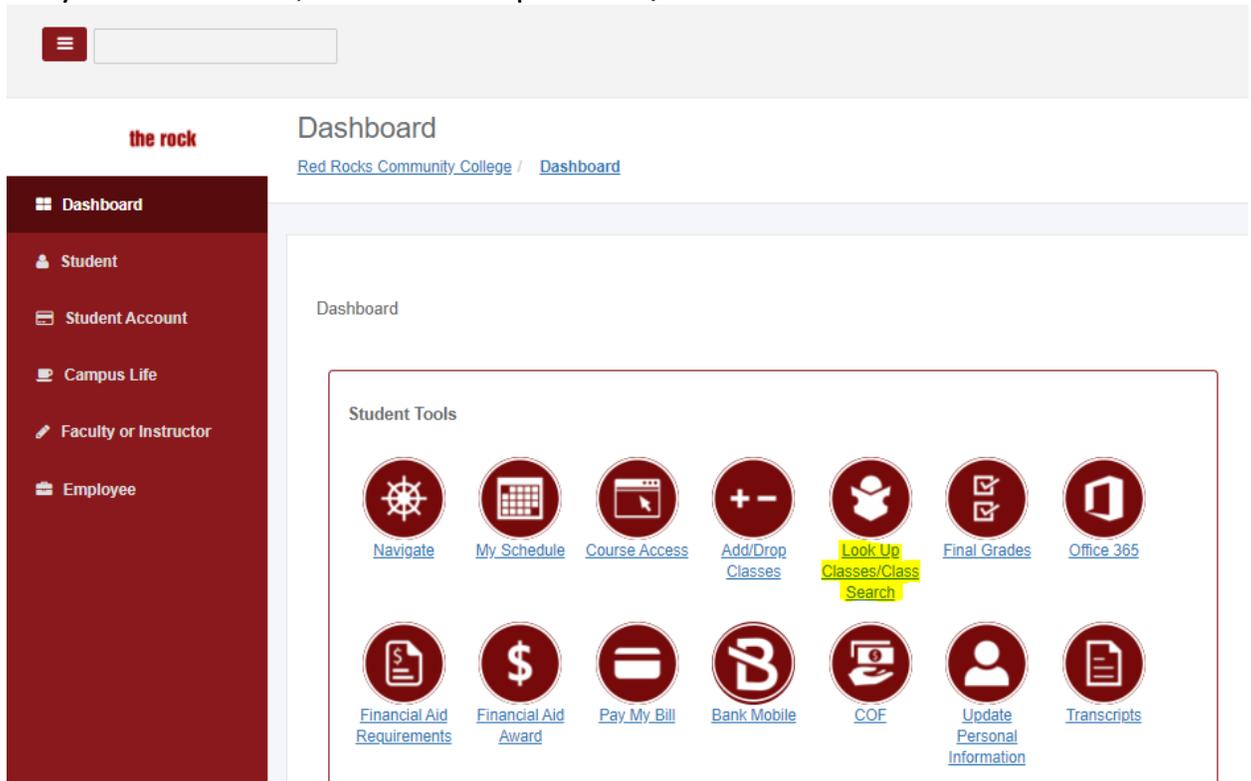
1. Go to rcc.edu and click on the rock icon at the top of the page.



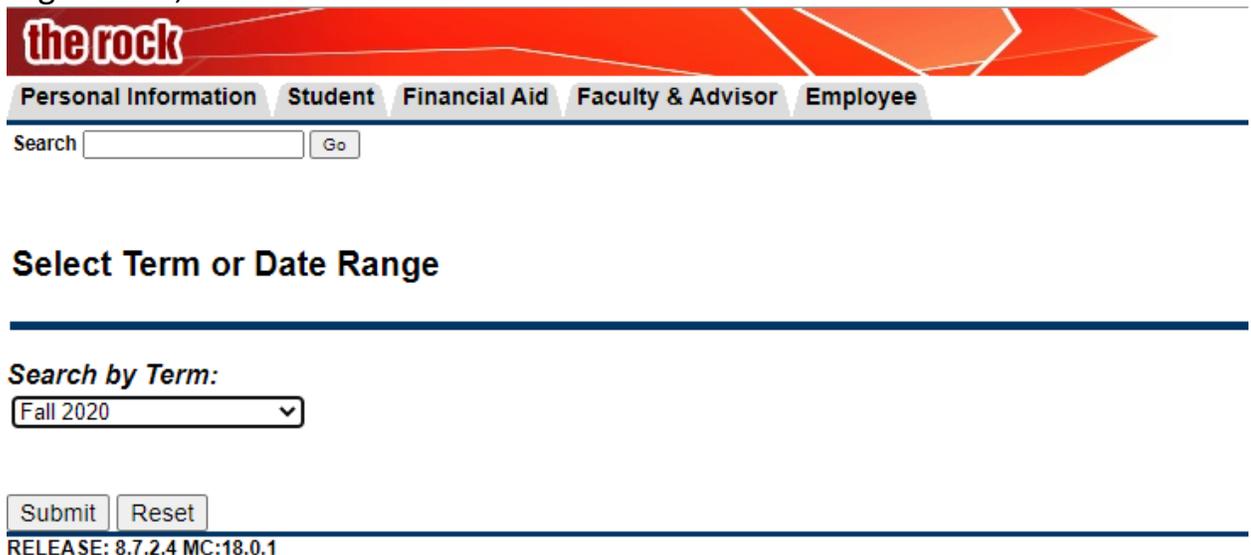
2. Log in with your S number and password.



3. On your dashboard, select Look Up Classes/Class Search.



4. On the next screen, use the dropdown to select the term you want to register for, then click Submit.



5. If you see the student payment agreement, make sure you read it. Then scroll to the bottom and click "I Agree."
6. On the Look Up Classes page, scroll down to the subject of the class you want. Click on it, then click Course Search.



Look Up Classes

Student Account Payment Agreement

Select a Subject from the options provided and click on the Course Search button to display courses for a particular subject. **Select the Advanced Search button and choose additional fields to narrow your search.**

Subject:

- Accounting
- Advancing Academic Achievement
- American Sign Language
- Anthropology
- Arch Eng/Construction Mgmt
- Army ROTC
- Art
- Astronomy
- Auto Collision Technology
- Auto Motorsports Technology

7. On the next page, find the course you want and click View Sections.

Look Up Classes

Fall 2020		
Math		
050	Quantitative Literacy	View Sections
055	Algebraic Literacy	View Sections
107	Career Math:	View Sections
120	Math for Liberal Arts: MA1	View Sections
121	College Algebra: MA1	View Sections
122	College Trigonometry: MA1	View Sections
123	Finite Mathematics: MA1	View Sections
125	Survey of Calculus: MA1	View Sections

8. This will take you to a page that lists all available sections of that class.

Sections Found

Math	Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL	WL	WL	Instructor	Date	Location	Attribute
														Cap	Act	Rem		(MM/DD)		
NR		20410	MAT	121	470	RON	4.000	College Algebra: MA1	.TBA		24	22	2	99	0	99	Jodi L Holzman (P)	08/24-12/08	RDL	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
C		21020	MAT	121	471	RON	4.000	College Algebra: MA1	.TBA		24	24	0	99	0	99	Johanna Mattingly Debrecht (P)	08/24-12/08	RDL	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
		23228	MAT	121	47C	RON	4.000	College Algebra: MA1	.TBA		24	21	3	99	0	99	Jodi L Holzman (P)	10/08-12/08	RDL	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
NR		20038	MAT	121	801	ROF	4.000	College Algebra: MA1	MW	08:30 am-10:10 am	24	21	3	99	0	99	Rachel Benefiel (P)	08/17-12/07	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
C		21875	MAT	121	802	ROF	4.000	College Algebra: MA1	TR	08:30 am-10:10 am	24	24	0	99	0	99	Haleh Zarrini (P)	08/18-12/08	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
C		21336	MAT	121	807	ROF	4.000	College Algebra: MA1	TR	11:30 am-01:10 pm	24	24	0	99	0	99	Daniel A Sohl (P)	08/18-12/08	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
C		20042	MAT	121	808	ROF	4.000	College Algebra: MA1	MW	11:30 am-01:10 pm	24	24	0	99	0	99	Stacey A Stillwell (P)	08/17-12/07	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
NR		20048	MAT	121	809	ROF	4.000	College Algebra: MA1	MW	11:30 am-01:10 pm	24	23	1	99	0	99	Rachel Benefiel (P)	08/17-12/07	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
NR		20045	MAT	121	811	ROF	4.000	College Algebra: MA1	TR	02:30 pm-04:10 pm	24	23	1	99	0	99	Dean Barchers (P)	08/18-12/08	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
C		21232	MAT	121	813	ROF	4.000	College Algebra: MA1	MW	02:30 pm-04:10 pm	24	24	0	99	0	99	Brenda M Forland (P)	08/17-12/07	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
NR		21589	MAT	121	816	ROF	4.000	College Algebra: MA1	MW	06:00 pm-07:40 pm	24	21	3	99	0	99	Haleh Zarrini (P)	08/17-12/07	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
NR		23641	MAT	121	817	ROF	4.000	College Algebra: MA1	MW	08:30 am-10:10 am	24	22	2	99	0	99	Haleh Zarrini (P)	08/17-12/07	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
		22318	MAT	121	83C	ROF	4.000	College Algebra: MA1	MTWR	08:30 am-10:10 am	24	21	3	99	0	99	Stacey A Stillwell (P)	10/08-12/08	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
		23229	MAT	121	88C	ROF	4.000	College Algebra: MA1	MTWR	11:30 am-01:10 pm	24	15	9	99	0	99	Matthew K H Watts (P)	10/08-12/08	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
		23231	MAT	121	90C	ROF	4.000	College Algebra: MA1	MTWR	02:30 pm-04:10 pm	24	6	18	99	0	99	Yongxia Kuang (P)	10/08-12/08	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M
		23232	MAT	121	91C	ROF	4.000	College Algebra: MA1	MTWR	06:00 pm-07:40 pm	24	18	6	99	0	99	Igor Tomcej (P)	10/08-12/08	RDL REMOTE	Arts & Sciences Elective and GT Pathways Course and GT: Mathematics and Instructional Program Fee M

9. Here's how to choose the right class from this list:

- a. Check the far-left column (labeled Select). If there's a checkbox here, this section is open for registration.
- b. You can click on the CRN (blue, 5-digit number on the left) to get more information on the class such as prerequisites, corequisites, hybrid course information, etc.
- c. Check the days and times to see if they work for your schedule.
 - i. Each day of the week is represented by one letter:
 - M = Monday
 - T = Tuesday
 - W = Wednesday
 - R = Thursday
 - F = Friday
 - S = Saturday
 - U = SundaySo, TR means Tuesdays and Thursdays, MW means Mondays and Wednesdays, etc.
 - ii. TBA usually means this is an online class with no set class times.
- d. Next, check the Date column. Full semester classes run August to December or January to May. If the dates are different, that means this is a late-start or accelerated section.
- e. The Location column tells you where the class will take place.
 - i. A room number such as REA 1153 means this class is held at the Lakewood campus.
 - ii. Arvada means the class is held at the Arvada campus.
 - iii. RDL Remote means that this is an online class with set class times.
 - iv. RRCCOnline means the class is online only, with no set class times and a Red Rocks instructor.

- v. CCCOnline means the class is online only, with no set class times and an instructor at another Colorado community college. (These classes work just like RRCC classes; there's just a different link to log on.)

10. When you've selected the section you want, click the checkbox on the left, then click Register at the bottom of the page.

Sections Found
Integrative Health Professions

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL	WL	WL	Instructor	Date	Location	Attribute
										Cap	Act	Rem	Cap	Act	Rem		(MM/DD)		
<input checked="" type="checkbox"/>	23196	IHP	135	241	RAC	1.000	Introduction to Herbalism	F	09:00 am-01:00 pm <u>TBA</u>	20	9	11	0	0	0	Loretta Cermely Ivory (P)	09/11-09/11	RARV ARVADA7104	Career and Technical Ed Course and Instructional Program Fee H
								F	09:00 am-01:00 pm							Loretta Cermely Ivory (P)	09/11-10/02	RDL RRCCONLINE	Career and Technical Ed Course and Instructional Program Fee H
																Loretta Cermely Ivory (P)	10/02-10/02	RARV ARVADA7104	Career and Technical Ed Course and Instructional Program Fee H

Register | Add to WorkSheet | New Search

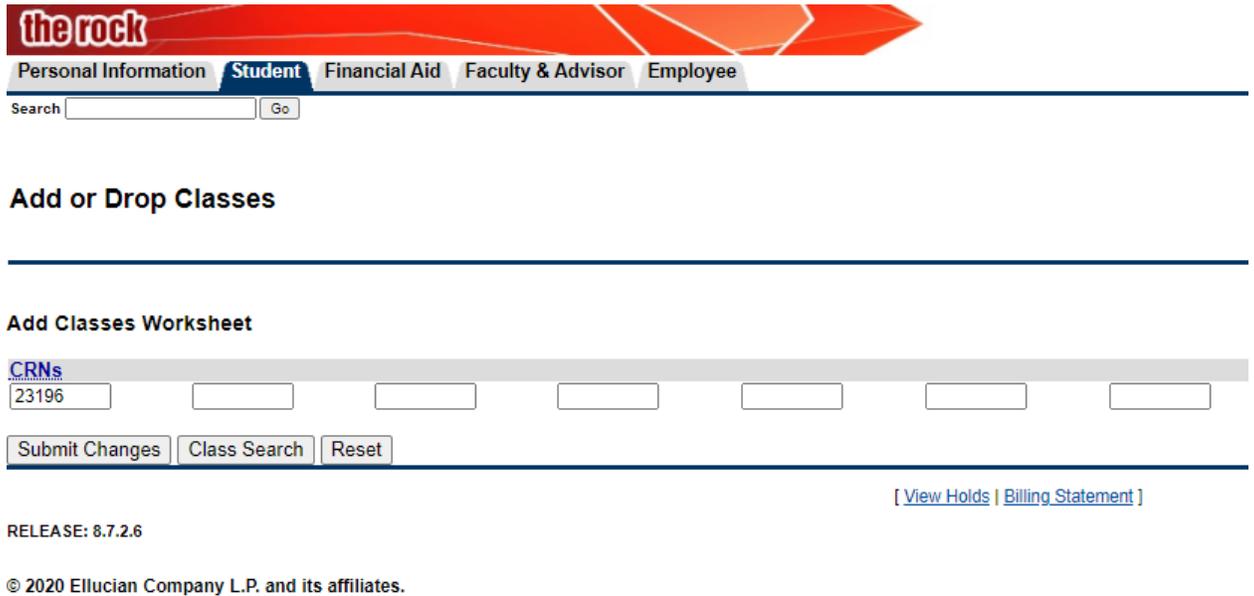
11. The next page should say Web Registered for each class. If so, congratulations, you're registered!

Registering for Classes with Corequisites

If you wish to take a paired class, such as MAT 055 + 121 or CCR 094 + ENG 121, or special paired courses, you will need to take the following additional steps:

1. Search for the first class you want (e.g. MAT 055) as you did above.
2. Click the checkbox for the section you want.
3. Take note of the section number (5th column, Sec). **Corequisite classes have the same section number.**
4. Instead of clicking Register, click Add to WorkSheet.

- This will take you to your worksheet, with the CRN for the first class filled in.



the rock

Personal Information **Student** Financial Aid Faculty & Advisor Employee

Search

Add or Drop Classes

Add Classes Worksheet

CRNs

[[View Holds](#) | [Billing Statement](#)]

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- Click Class Search.
- Navigate to the second class (eg MAT 121) as above.
- Find the paired section. You can click on the CRN to make sure you've selected the correct section.
- Click the checkbox and select Add to Worksheet.
- Now your worksheet will have 2 CRNs in the boxes.
- Click Submit Changes.
- The next page should say "Web Registered" twice, once for each class.

If You Get an Error Message

Carefully read the message, and take a screenshot! If you can't resolve the error on your own, sharing a screenshot with your advisor will help us troubleshoot.

Common errors include:

- Prerequisite Errors:
 - Check the prerequisites by clicking the CRN or in the [course catalog](#).
 - CCR 092 or 094 means college level English ability. Most courses list this as a prerequisite, and some also list MAT 050 or MAT 055. These can be met with prior coursework or with test scores (SAT, ACT, or Accuplacer). If you're unsure, [contact your advisor](#).
 - If you haven't met the prerequisite, sign up for the prerequisite class first.
 - If you believe you have met the prerequisite, yet the error persists, [contact an advisor for help](#).
- Corequisite Errors:
 - If the error states that a class is paired with another class, either register for the correct sections by following the steps above, or select a different section that does not have a corequisite.
- Other Registration Errors:
 - Take a screenshot and reach out to Advising at advising@rrcc.edu or Admissions at admissions@rrcc.edu for help. **Please include your name, S number, and the subject, course number, section number, and CRN of the section you're trying to register for** (eg MAT-121-041, CRN 23456).