



Internship Program Faculty Recommendation

Name

GPA

of Credits Completed

Phone #

Student I.D. #/S#

Student Email Address

Faculty Completes: I have reviewed the student's unofficial transcript and verify that they have sufficient academic training/skills to pursue an internship. The student also exhibits professionalism appropriate to the workplace.

Faculty Signature

Faculty Name Printed

Academic Department

Date

To be eligible for **Customized Internship Assistance** you must complete the following requirements:

- Attended general Internship Search meeting with Experiential Learning Coordinator.
- Have faculty member complete Faculty Recommendation and submit to melissa.english@rrcc.edu or turn in to Room 1255 in the Hub
- Register with Career Connect at www.rrcc.edu/career-connect
- Submit an electronic copy of resume to melissa.english@rrcc.edu
- Complete Internship Interest Form at: <https://forms.gle/mSABuUbSWY76jsNF8>

Once all items have been completed and verified you will be eligible to receive Customized Internship Assistance and will receive a welcome email with next steps.