



Internship

Student Performance Evaluation

Student's Name _____ **Date of Review** _____

Internship Site _____ **Site Supervisor's Name** _____

TO THE INTERNSHIP SITE SUPERVISOR: On a scale from **1 to 5**, please rate the intern's performance on the following objectives that apply. Check the box next to desired rating.

Interpersonal Skills

Ability to get along with others

1	2	3	4	5
Unsatisfactory		Average		Outstanding

Cooperative in team setting

1	2	3	4	5
Unsatisfactory		Average		Outstanding

Ability to receive constructive criticism

1	2	3	4	5
Unsatisfactory		Average		Outstanding

Other _____

1	2	3	4	5
Unsatisfactory		Average		Outstanding

Communication Skills

Exercises effective verbal and written reporting skills

1	2	3	4	5
Unsatisfactory		Average		Outstanding

Displays appropriate electronic communication

1	2	3	4	5
Unsatisfactory		Average		Outstanding

Asks questions pertaining to job tasks

1	2	3	4	5
Unsatisfactory		Average		Outstanding

Follows instructions

1	2	3	4	5
Unsatisfactory		Average		Outstanding

Other _____

1	2	3	4	5

Unsatisfactory

Average

Outstanding

Student Name _____

Work Ethic Traits

Responsibility and dependability

1 2 3 4 5

Unsatisfactory Average Outstanding

Meets attendance requirements

1 2 3 4 5

Unsatisfactory Average Outstanding

Presents a neat appearance

1 2 3 4 5

Unsatisfactory Average Outstanding

Manages time effectively

1 2 3 4 5

Unsatisfactory Average Outstanding

Other _____

1 2 3 4 5

Unsatisfactory Average Outstanding

Problem Solving Skills

Able to recognize problems

1 2 3 4 5

Unsatisfactory Average Outstanding

Takes initiative to deal with problems on the job

1 2 3 4 5

Unsatisfactory Average Outstanding

Evaluates activities

1 2 3 4 5

Unsatisfactory Average Outstanding

Uses results to develop new ideas

1 2 3 4 5

Unsatisfactory Average Outstanding

Other _____

1 2 3 4 5

Unsatisfactory Average Outstanding

Student Name _____

Job/Technical Skills

1	2	3	4	5
<hr/>				
Unsatisfactory		Average		Outstanding

Overall Evaluation of Student’s Work

1	2	3	4	5
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Unsatisfactory		Average		Outstanding

In your opinion, was the student taught the skills at Red Rocks Community College that are necessary to succeed in this industry? ___Yes ___No

If not, please explain which skills/courses Red Rocks could offer to better prepare our students.

If a position were to become available within your organization, would you consider this intern student as a potential candidate? ___Yes ___No Please explain your response.

Additional Comments:

Internship Site Supervisor’s Signature

Date

The intern is responsible for giving this form to the Internship Site Supervisor for completion.

Please scan and email to melissa.english@rrcc.edu or mail to:
Internship Services
RRCC, 13300 West Sixth Avenue, Campus Box 10
Lakewood, CO 80228-1255

If you have any questions, contact:
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