

Internship Time Log

This sheet tracks your internship hours for the semester. The site supervisor will need to sign off each week verifying completion of the listed hours. The signed Time Log must be submitted **every month** to the Experiential Learning Coordinator. **Due date is the last day of the month.**

			-	
Student's Name (Last, First)		Internship Sit	Internship Site	
Supervisor's N	ame	Supervisor's F	Supervisor's Phone Number	
Semester:		Start Date:		
	Date	Hours Completed	Supervisor's Signature	
Week 1				
Week 2				
Week 3				
Week 4				
Week 5				
Week 6				
Week 7				
Week 8				
Week 9				
Week 10				
Week 11				
Week 12				
Week 13				
Week 14				
Week 15				
	Total			