**ADMIN/TECH PRO CONSTITUENCY MEETING MINUTES**

Friday, November 22, 2019 | 10:00 – 11:30 pm |Torreys/Grays Peak, Room 1571 & 1572

**Chair**—David Finchem

**Co-chair**—Glenn Holly

**Members in Attendance**: 34

# **Welcome & Introductions**

* Housekeeping items:
	+ ATP-of-the-year
		- Voting close (11/22) at 5pm
		- The winner will be announced at the Holiday Potluck
	+ Holiday Potluck:
		- See attached
		- Save the Date—Wednesday 12/11, 11:30am-2:00pm, in Gym (thanks to Kirk and his team for graciously making the gym available during construction of the Community Room!)
		- ATP employees have been asked to bring an Appetizer or Dessert
		- Foundation will be providing drinks through food services (thanks to Ian Maphet for arranging this)
	+ No meetings in December or January
		- The holiday potluck will be in lieu of our December meeting
		- Since the January meeting would have fallen during the 1st or 2nd week of classes, the group voted not to meet in January and to recommence in late February.

# **Student Panel**

* Panel consisted of 6 students
* Format:
	+ Student introductions
	+ 1-hour hosted questions (these questions were suggested by ATP members, prior to the meeting) See list of questions below
	+ 20-30-minutes Q & A (as time allows)
* Topics covered included:
	+ Recruitment/Enrollment
	+ Student Educational/Career Objectives
	+ RRCC Strengths/Weaknesses
	+ International/Domestic Students Relations
	+ Inclusion & Equity
	+ Registration, Enrollment, & Financial Aid Processes
	+ Support Services
	+ Instructional Experiences
	+ Campus Life
	+ Communication/Outreach Preferences

# **Adjourn**

* Meeting adjourned @ 11:30am

**Statement of Purpose**

The Red Rocks Community College Administrative/Professional Technical Council's purpose is to provide collaborative leadership in support of the College's mission. The Council accomplishes this by supporting its constituency in the following ways:

 Providing a venue for open, informative communication.

 Networking within the RRCC campus community.

 Offering personal and professional development opportunities.

# **Student Panel Questions\***

# Recruitment/Enrollment:

* What influenced your decision to come to RRCC?
* How did you initially find out about RRCC (e.g. high school counselor, friend, TV ad, etc.)?
* What event/activity/etc. made you feel like you belonged here in the beginning (before school even started, first week of classes)?
* What made you decide to come back the next semester?
* How well were you prepared for college when you entered?

# Student Educational/Career Objectives

* What goal are you trying to achieve by attending RRCC? Is your goal (for example):
	+ Graduate with a degree/certificate from the school at which I started
	+ Transfer to another school
	+ Complete a degree started at a different school
	+ Taking a few courses to improve my employment opportunities/income
	+ Taking a few courses required by my employer
	+ Other (please specify)
* Has your experience at RRCC changed your educational or career goals?
* What do you see as your role in ensuring you succeed in college?
* What do you see as RRCC’s role in ensuring that you succeed?
* What motivates you to be here?
* What does success in college look like to you?
* How well do you feel you understand the demands of the labor market, and how you might fit into it after earning your education?

# RRCC Strengths/Weaknesses

* What do you think are the most appealing aspects of RRCC for current/potential students?
* What do you think are the least appealing aspects of RRCC for current/potential students?
* What have we (RRCC) done that has helped you the most to achieve your goal?
* How could we (RRCC) be more helpful to you in achieving your goal?
* Could RRCC help you be better prepared for succeeding in college? How?
* What are the greatest obstacles you face? What could RRCC do to help?
* If you were RRCC’s president, what is the first thing that you would change/enact at the college?
* Do you feel like RRCC’s facilities, technology, and resources meet your needs/standards as a student?

# International/Domestic Students Relations:

* Did you know that there were international student services on campus aimed to help domestic students learn more about the world around them as well as to guide international students through any obstacles that may arise during their time here?
* Have you ever thought about using the services of our office (why or why not?)
* How can we create the best possible space for international and domestic students to become global citizens?
* Do you feel like students, regardless of what country they come from are treated fairly and are welcomed?
* Have you had any situations where you felt unwelcome or treated poorly because of the country you are from?

# Inclusion & Equity:

* If you could create the ideal course schedule, what would it look like?
* What ideas do you have for how RRCC could be more inclusive to all students?

# Registration Process:

* If you could create the ideal course schedule, what would it look like?

# Support Services:

* What support services have been the most helpful to you in accomplishing your academic and personal goals? Why?

# Instructional experience:

* Thinking about your most successful courses at RRCC, how would you describe those professors’ teaching styles and personalities?

# Campus Life:

* Are you involved in the RRCC community (other than attending classes), such as working on campus, belonging to a student club, or attending campus events?
* Where is your favorite place to study (on or off campus)?

# Communication:

* What is the best way for you to receive important information/communications from us (e.g. D2L, email, text, etc.)?

# Cashiers Financial Aid:

* What can the cashier’s office staff do to assist student’s understanding of the student’s role in paying their Tuition and Fees?

# Miscellaneous:

* Do you utilize any off-campus resources, such as the JeffCo Workforce Center, the JeffCo Action Center, or other organization that you feel has been vital to your success as a student?
* What feedback have you received from your family and friends in regards to your educational goals?

**\***Please note: not all questions were covered during panel